
***BURNS RECOVERED SUPPORT
GROUP, INC.***
*FINANCIAL STATEMENTS
DECEMBER 31, 2017*



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Independent Auditors' Report

Board of Directors
Burns Recovered Support Group, Inc.
St. Louis, Missouri

Report On The Financial Statements

We have audited the accompanying financial statements of Burns Recovered Support Group, Inc., a not-for-profit organization, which comprise the statement of financial position as of December 31, 2017, and the related statements of activities, functional expenses and cash flows, for the year then ended, and the related notes to the financial statements.

Management's Responsibility For The Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

Board of Directors
Burns Recovered Support Group, Inc.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Burns Recovered Support Group, Inc. as of December 31, 2017, and the results of its operations and its cash flows for the year then ended, in accordance with accounting principles generally accepted in the United States of America.

RubinBrown LLP

June 20, 2018

BURNS RECOVERED SUPPORT GROUP, INC.

STATEMENT OF FINANCIAL POSITION**December 31, 2017****Assets****Current Assets**

Cash and cash equivalents	\$ 326,589
Investments (Note 4)	739,340
Promises to give (Note 3)	5,000
Total Current Assets	<u>1,070,929</u>

Promises To Give (Note 3) 9,251

Deposits 1,300

Equipment, Net Of Accumulated Depreciation Of \$12,051 626

Total Assets \$ 1,082,106

Liabilities And Net Assets**Current Liabilities**

Accounts payable and accrued expenses \$ 20,396

Net Assets

Unrestricted 907,391

Temporarily restricted (Note 5) 154,319

Total Net Assets 1,061,710

Total Liabilities And Net Assets \$ 1,082,106

BURNS RECOVERED SUPPORT GROUP, INC.

STATEMENT OF ACTIVITIES For The Year Ended December 31, 2017

	Unrestricted	Temporarily Restricted	Total
Support			
Contributions and grants (Note 7)	\$ 1,120	\$ 301,667	\$ 302,787
In-kind contributions (Note 1)	19,000	—	19,000
Net assets released from restrictions (Note 5)	193,225	(193,225)	—
	<u>213,345</u>	<u>108,442</u>	<u>321,787</u>
Fundraising revenues	27,502	16,710	44,212
Less: Direct fundraising expenses (Note 1)	16,495	—	16,495
Net fundraising events	<u>11,007</u>	<u>16,710</u>	<u>27,717</u>
Total Support	<u>224,352</u>	<u>125,152</u>	<u>349,504</u>
Revenues And Gains			
Investment income (Note 4)	84,521	—	84,521
Other income	3,931	—	3,931
Total Revenues And Gains	<u>88,452</u>	<u>—</u>	<u>88,452</u>
Total Support, Revenues And Gains	<u>312,804</u>	<u>125,152</u>	<u>437,956</u>
Expenses			
Program	296,955	—	296,955
Management and general	44,775	—	44,775
Fundraising	37,177	—	37,177
Total Expenses	<u>378,907</u>	<u>—</u>	<u>378,907</u>
Increase (Decrease) In Net Assets	(66,103)	125,152	59,049
Net Assets - Beginning Of Year	<u>973,494</u>	<u>29,167</u>	<u>1,002,661</u>
Net Assets - End Of Year	<u>\$ 907,391</u>	<u>\$ 154,319</u>	<u>\$ 1,061,710</u>

BURNS RECOVERED SUPPORT GROUP, INC.

STATEMENT OF FUNCTIONAL EXPENSES

For The Year Ended December 31, 2017

	Program	Management And General	Fundraising	Total
Salaries	\$ 139,312	\$ 16,835	\$ 12,636	\$ 168,783
Employee benefits	10,776	1,302	977	13,055
Payroll taxes	10,924	1,320	991	13,235
Total salaries and related costs	161,012	19,457	14,604	195,073
Advertising	1,085	—	6,576	7,661
Camp expenses (Note 1)	65,013	780	—	65,793
Conferences and education	1,466	—	150	1,616
Depreciation	2,062	—	—	2,062
Development and volunteer expenses	1,055	—	2,186	3,241
Dues and subscriptions	831	1,530	1,989	4,350
Information technology	1,965	238	178	2,381
Insurance	—	5,078	—	5,078
Miscellaneous expenses	419	447	625	1,491
Occupancy (Note 6)	22,724	2,516	1,889	27,129
Office supplies and printing	11,143	774	6,305	18,222
Postage	3,325	51	2,672	6,048
Professional fees	3,987	13,617	—	17,604
Program expenses (Note 1)	8,850	—	—	8,850
Specific assistance to individuals	5,258	—	—	5,258
Telephone	1,529	285	—	1,814
Travel and transportation	4,936	2	3	4,941
Utilities	295	—	—	295
	\$ 296,955	\$ 44,775	\$ 37,177	\$ 378,907

BURNS RECOVERED SUPPORT GROUP, INC.

STATEMENT OF CASH FLOWS For The Year Ended December 31, 2017

Cash Flows From Operating Activities	
Increase in net assets	\$ 59,049
Adjustments to reconcile increase in net assets to net cash used in operating activities:	
Depreciation	2,062
Gain on sale of equipment	(810)
Realized gain on investments	(3,682)
Unrealized gain on investments	(67,133)
Changes in assets and liabilities:	
Decrease in promises to give	5,749
Increase in deposits	(1,300)
Increase in accounts payable and accrued expenses	3,922
Net Cash Used In Operating Activities	<u>(2,143)</u>
Cash Flows From Investing Activities	
Purchases of investments	(81,578)
Proceeds from sale of investments	69,404
Proceeds from sale of equipment	4,000
Net Cash Used In Investing Activities	<u>(8,174)</u>
Net Decrease In Cash And Cash Equivalents	(10,317)
Cash And Cash Equivalents - Beginning Of Year	<u>336,906</u>
Cash And Cash Equivalents - End Of Year	<u>\$ 326,589</u>

BURNS RECOVERED SUPPORT GROUP, INC.

NOTES TO FINANCIAL STATEMENTS

December 31, 2017

1. Organization And Operations

Burns Recovered Support Group, Inc. (the Organization) was formed in 1983 by a group of burn survivors and members of the burn care team at Mercy Medical Center. The Organization provides support for burns survivors and their families, as well as community outreach to increase burn awareness and prevent burn injuries.

The Organization's goal is to see every burn survivor live life to the fullest: without limitations, fear, or insecurity. Since 1983, the Organization has provided hope and support for thousands of burn survivors and their loved ones through its peer support program, as well as its residential camp, Midwest Children's Burn Camp, for burn injured children.

2. Summary Of Significant Accounting Policies

Basis Of Accounting

The accompanying financial statements of the Organization have been prepared on the accrual basis of accounting.

Basis Of Presentation

Financial statement presentation follows the requirements of the Financial Accounting Standards Board for not-for-profit organizations, which require the Organization to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets and permanently restricted net assets. The Organization does not have any permanently restricted net assets as of December 31, 2017.

Estimates And Assumptions

Management uses estimates and assumptions in preparing financial statements. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the reported revenues and expenses. Actual results could differ from those estimates.

Cash And Cash Equivalents

Cash and cash equivalents include highly liquid short-term investments with original maturities of three months or less.

BURNS RECOVERED SUPPORT GROUP, INC.

Notes To Financial Statements *(Continued)*

The Organization maintains cash and cash equivalents at financial institutions with strong credit ratings. At times, such amounts may be in excess of Federal Deposit Insurance Corporation insurance limits of \$250,000 per financial institution. At December 31, 2017, \$66,850 was uninsured.

Investments

Investments are reported at fair value. The fair values of securities are based on quoted market prices on national exchanges. Investments for which quoted market prices are not available are carried at estimated realizable values as determined by the investment manager and reviewed by management. Gains and losses on sales of investments are determined on the specific cost identification method. Unrealized gains and losses are determined based on year-end fair value fluctuations.

Investment securities are exposed to various risks such as interest rate, market and credit risks. Due to the level of risk associated with certain investment securities, it is at least reasonably possible that changes in the values of investment securities will occur in the near term and such changes could materially affect the amounts reported in the statement of financial position.

Promises To Give

Unconditional promises to give are recognized as support in the period the promises are received. Conditional promises to give, which depend upon specified future and uncertain events, are recognized as support when the conditions upon which they depend are substantially met.

Promises to give are stated at the amount management expects to collect from outstanding balances. Management provides for probable uncollectable amounts through a charge to earnings and a credit to a valuation allowance based on its assessment of the current status of individual balances. Those balances still outstanding after management has used reasonable collection efforts are written off through a charge to the valuation allowance and a credit to the receivable. Management believes that no valuation allowance is necessary for promises to give at December 31, 2017.

Unconditional promises to give due in future periods are recorded at the present value of their estimated future cash flows. The discounts on those amounts are computed using risk-free interest rates applicable to the years in which the promises are received, which are believed to approximate the market rate of return for similar assets. Amortization of the discounts is included in contributions and grants on the statement of activities.

BURNS RECOVERED SUPPORT GROUP, INC.

Notes To Financial Statements *(Continued)*

Equipment

Equipment is carried at cost if purchased or fair value at date of donation, less accumulated depreciation computed using the straight-line method over estimated useful lives of five to seven years.

Restricted And Unrestricted Support

The Organization reports gifts of cash and other assets as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

In-Kind Contributions

Donated materials are recorded at fair value at the date of donation.

Contributed services are recognized at fair value if the services received (a) create or enhance long-lived assets or (b) require specialized skills, are performed by individuals possessing those skills, and would typically need to be purchased if not provided by donation.

In-kind contributions for the year ended December 31, 2017 were \$19,000 and included \$16,495 of donated materials for the Organization's fundraising events and \$2,505 of donated materials for the Organization's programs.

Description Of Program Services And Supporting Activities

The following program services and supporting activities are included in the accompanying financial statements:

Program Service: Program service includes those expenses for programs such as:

- Midwest Children's Burn Camp (MCBC) - Beginning in 1997, Midwest Children's Burn Camp is a week-long residential summer camp for burn injured children ages 6 to 17. Children enjoy zip lining, kayaking, water tubing, and more. Most importantly, they learn who they are on the inside is more important than the scars they see on the outside.

BURNS RECOVERED SUPPORT GROUP, INC.

Notes To Financial Statements (*Continued*)

- **Work and School Re-Entry** - Returning to school or work is often a big adjustment for a burn survivor. The Organization's staff work in partnership with the burn survivor to ease the transition back to school or work by educating classmates, teachers and co-workers about the issues burn survivors face.
- **Individual and Group Peer Support** - Burn survivor peer support volunteers meet individually with burn patients and their family members in the burn unit at Mercy Hospital in St. Louis and University Hospital in Columbia. Individualized peer support provides burn patients with practical solutions to adjust and cope with their injuries, emotional support, as well as easing the transition from the hospital to home and eventually back to work or school. Group peer support is also available through monthly support group meetings held in St. Louis and Columbia, Missouri.
- **Financial Assistance** - The Organization provides assistance to family members who need housing while a loved one is hospitalized for his or her burn injuries as well as provides financial assistance to burn survivors to purchase necessary and costly compression garments. The Organization also provides scholarship programs to burn survivors attending college.
- **Youth Fire Setter Prevention Program** - This program works with children who display a risk for fire-setting and/or fire-play. Upon referral, the child and their parent or guardian participate in a risk assessment to help identify a child's level of fire-setting behavior. Based on the unique situation of each child, a customized educational program for the child and their parents is created to prevent further experimentation with fire.
- **Education** - The Organization's safety and prevention education programming provides information, strategies and skills to identify and avoid high risk situations so individuals can prevent burn and fire injuries.

BURNS RECOVERED SUPPORT GROUP, INC.

Notes To Financial Statements *(Continued)*

Supporting Activities

Management And General: Provides the functions necessary to maintain an equitable employment program, ensure an adequate working environment, provide coordination and articulation of the Organization's program strategy, secure proper administrative functioning of the Board of Directors, maintain competent legal services for the program administration of the Organization, and manage the financial and budgetary responsibilities of the Organization.

Fundraising: Provides the structure necessary to encourage and secure private financial support from individuals, organizations, corporations, and foundations.

Functional Expense Allocation

Expenses which are directly identifiable as related to specific functions are charged to those specific functions. Expenses related to multiple functions are allocated to those multiple functions based on an analysis of personnel time and related activities. Management and general expenses include those expenses that are not directly identifiable with any other specific function but provide for the overall support and direction of the Organization.

Advertising

Advertising costs are expensed in the year when incurred and amounted to \$7,661 in 2017.

Tax Status

The Organization constitutes a qualified not-for-profit organization and is, therefore, exempt from federal income taxes on related, exempt income under Section 501(c)(3) of the Internal Revenue Code.

The Organization's federal tax returns for tax years 2014 and later remain subject to examination by taxing authorities.

Subsequent Events

Management evaluates subsequent events through the date the financial statements are available for issue, which is the date of the Independent Auditors' Report.

BURNS RECOVERED SUPPORT GROUP, INC.

Notes To Financial Statements (Continued)

3. Promises To Give

At December 31, 2017, promises to give are expected to be collected in the future as follows:

Due in one year	\$ 5,000
Due in two to five years	10,000
	<u>15,000</u>
Discount on long-term promises to give	<u>(749)</u>
	<u>\$ 14,251</u>

Promises to give were discounted using a 3.5% discount rate.

At December 31, 2017, promises to give are reflected on the statement of financial position as follows:

Promises to give - current	\$ 5,000
Promises to give - long-term	<u>9,251</u>
	<u>\$ 14,251</u>

4. Investments

At December 31, 2017, investments consist of the following:

	<u>Cost</u>	<u>Fair Value</u>
Cash equivalents	\$ 111,974	\$ 111,974
Fixed income	185,467	183,407
Mutual funds	254,561	293,571
Exchange-traded funds	120,205	150,388
	<u>\$ 672,207</u>	<u>\$ 739,340</u>

BURNS RECOVERED SUPPORT GROUP, INC.

Notes To Financial Statements (Continued)

For the year ended December 31, 2017, the components of total investment income are as follows:

Interest and dividends	\$ 19,548
Investment fees	(5,842)
Realized gains on sale of investments	3,682
Unrealized gains on investments	<u>67,133</u>
	<u>\$ 84,521</u>

The Organization accounts for investments at fair value as required by generally accepted accounting principles. Fair value is defined as the exchange price that would be received for an asset or paid to transfer a liability (an exit price) in the principal or most advantageous market for the asset or liability in an orderly transaction between market participants on the measurement date. The valuation techniques are required to maximize the use of observable inputs and minimize the use of unobservable inputs.

There are three general valuation techniques that may be used to measure fair value, as described below:

- *Market approach* - Uses prices and other relevant information generated by market transactions involving identical or comparable assets or liabilities.
- *Cost approach* - Based on the amount that currently would be required to replace the service capacity of an asset.
- *Income approach* - Uses valuation techniques to convert future amounts to a single present amount based on current market expectation about future amounts.

Investments measured and reported at fair value are classified and disclosed in one of the following three categories:

<i>Level 1</i>	Quoted prices that are readily available in active markets/exchanges for identical investments
<i>Level 2</i>	Pricing inputs other than quoted prices included within Level 1 that are observable for the investment, either directly or indirectly
<i>Level 3</i>	Significant pricing inputs that are unobservable for the investment and includes investments for which there is little, if any, market activity for the investment

BURNS RECOVERED SUPPORT GROUP, INC.

Notes To Financial Statements (Continued)

At December 31, 2017, the Organization's investments are categorized as follows:

	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>	<u>Total</u>
Cash Equivalents	\$ 111,974	\$ —	\$ —	\$ 111,974
Fixed Income:				
Municipal bonds	—	10,074	—	10,074
Certificates of deposit	—	173,333	—	173,333
Mutual Funds:				
Real assets	14,374	—	—	14,374
Opportunistic	7,761	—	—	7,761
U.S. large-cap value	42,472	—	—	42,472
U.S. large-cap growth	41,941	—	—	41,941
U.S. mid-cap value	21,546	—	—	21,546
U.S. mid-cap growth	19,745	—	—	19,745
U.S. small-cap value	20,282	—	—	20,282
International large-cap value	38,361	—	—	38,361
International large-cap growth	38,516	—	—	38,516
Emerging markets	48,573	—	—	48,573
Exchange-Traded Funds:				
Real assets	5,167	—	—	5,167
U.S. large-cap value	42,953	—	—	42,953
U.S. large-cap growth	41,210	—	—	41,210
U.S. small-cap growth	22,680	—	—	22,680
International small/mid-cap blend	38,378	—	—	38,378
	<u>\$ 555,933</u>	<u>\$ 183,407</u>	<u>\$ —</u>	<u>\$ 739,340</u>

At December 31, 2017, the Level 2 assets utilize the following valuation techniques and inputs:

Municipal Bonds: The fair value of municipal bonds is primarily determined using techniques consistent with the income approach. Significant observable inputs to the income approach include data points for benchmark constant maturity curves and spreads.

Certificates of Deposit: Certificates of deposit are valued at amortized cost, which approximates fair value.

During 2017, there were no changes in the methods and/or assumptions utilized to derive the fair value of the Organization's assets.

BURNS RECOVERED SUPPORT GROUP, INC.

Notes To Financial Statements *(Continued)*

5. Net Assets

At December 31, 2017, temporarily restricted net assets are subject to the following donor-imposed time and purpose restrictions:

Midwest Children's Burn Camp	\$ 149,961
Youth Fire Setter Prevention Program	191
Prevention and educational programming	<u>4,167</u>
	<u>\$ 154,319</u>

During the year ended December 31, 2017, net assets were released from donor restrictions by incurring expenses satisfying the restricted purposes or by occurrence of other events specified by donors. Net assets were released for the following purposes:

Midwest Children's Burn Camp	\$ 156,159
Youth Fire Setter Prevention Program	309
Prevention and educational programming	25,743
Other programming	<u>11,014</u>
	<u>\$ 193,225</u>

6. Lease Commitments

The Organization has a multi-year operating lease for office space in St. Louis, Missouri expiring on October 15, 2022.

At December 31, 2017, future minimum lease payments under the noncancellable operating lease are as follows:

<u>Year</u>	<u>Amount</u>
2018	\$ 16,800
2019	16,925
2020	17,400
2021	17,525
2022	<u>14,250</u>
	<u>\$ 82,900</u>

BURNS RECOVERED SUPPORT GROUP, INC.

Notes To Financial Statements *(Continued)*

Rent expense, including common area maintenance fees, under this operating lease, as well as the operating lease that ended during 2017, was \$21,336 for the year ended December 31, 2017, which is included in occupancy expenses on the statement of functional expenses.

7. Concentrations

As of December 31, 2017, approximately 35% of contributions and grants were from two donors.